



**Tennessee Notary Public Application**

**Loudon County**

*This application must be signed under oath in the presence of a notary public and submitted to the County Clerk prior to the meeting of the county commission at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$ 10,000). If you move your residence or your physical place of business out of this county, you are required by law to notify the County Clerk of the change and be charged a fee of Seven Dollars (\$ 7.00)*

Check One: (Payment Due at Time of Application)

\_\_\_\_\_ First Time Applicant or \_\_\_\_\_ Renewal \$ 14.00 **Customer is responsible for ordering notary seal**

Please answer ALL questions and PRINT

Date of Application: \_\_\_\_\_

Full Name: \_\_\_\_\_

First Middle Last

Notary Name: \_\_\_\_\_

**Applicant's Print Name Exactly as You wish to Appear on Notary Stamp**

Home Address: \_\_\_\_\_

City State Zip Code

Employed By: \_\_\_\_\_

Business Address: \_\_\_\_\_

City State Zip Code

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Current Commission Expiration Date: \_\_\_\_\_

**Please Answer the Following questions YES or NO:**

- 1) Have you ever been convicted of offering or giving a bribe? Larceny, or any other offense declared infamous by law? YES / NO
- 2) If the answer to question # 1 is YES, has citizenship been restored? YES / NO
- 3) Is there an unpaid judgement against you for money received in an official capacity and due to the United States, to Tennessee or any Tennessee county, or are you a defaulter to the treasury? YES / NO
- 4) Are you a soldier, seaman, marine or airman in the regular Army, Navy or Air Force of the United States, a member of the United State Congress, or a person holding any office of profit or trust under any foreign power, other State or the United States? YES / NO
- 5) Have you ever been removed from office as a notary for official misconduct? YES / NO
- 6) Have you ever had a notary commission revoked or suspended by this or any other state? YES / NO
- 7) Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? YES / NO
- 8) Is there any other reason that you are legally disqualified from holding the office of a notary public? YES / NO
- 9) Are you a United States Citizen or Legal Permanent Resident? YES / NO

**I DO SWEAR AND AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT.**

Signature of Applicant: \_\_\_\_\_

State of Tennessee, County of Loudon

Personally appeared before me, \_\_\_\_\_, with whom I am personally acquainted,

and who acknowledged that he/she executed the within instrument for the purposes therein contained.

Witness my hand, at office, this \_\_\_\_\_, day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Commission Expires: \_\_\_\_\_

Notary Public

# Notary Public

Online Application

Printable Application

- Applicant must be a United States citizen or a legal permanent resident. (TCA 8-16-101)
- All notaries must be 18 years of age or older.
- A notary is elected to a four year term by the county legislative body in the county where he/she resides or has principal place of business. Your application and fee must be received in our office by the 20th of each month prior to the next County Court meeting in order to be voted on at the next meeting. The application must be notarized.
- 1st time applicant: ~~\$33.90 (includes notary stamp)~~ Renewal: \$14.00. A \$10,000.00 bond for the term of office is required. (Do not get your bond before your commission is issued. Our office will contact you with your commission date.)
- Additional information can be found at Tennessee Notary Public Handbook.

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